

Logistics

Worldwide Ammunition Review and Technical Assistance Program

Headquarters
Department of the Army
Washington, DC
6 January 2003

UNCLASSIFIED

SUMMARY of CHANGE

AR 700-13

Worldwide Ammunition Review and Technical Assistance Program

Specifically, this revision dated 6 January 2003--

- o Incorporates automated identification technology (paras 1-4a and c, 2-1e, 2-3d, and 3-1e(5)).
- o Updates organizational name change from Deputy Chief of Staff for Logistics to Deputy Chief of Staff, G-4 throughout publication.
- o Consolidates responsibilities of the Director, U.S. Army Defense Ammunition Center (para 2-3).

The revision dated 1 February 2001--

- o Changes the title of the regulation to Worldwide Ammunition Review and Technical Assistance Program.
- o Deletes requirement to establish and maintain an Ammunition Logistics Capability database.
- o Adds applicable major Army commands (para 2-4).
- o Changes review intervals for logistic reviews (para 3-1).
- o Expands requirements for conducting in-process reviews (IPRs) (para 3-4).
- o Updates command acronyms and name changes.
- o Updates address and phone numbers of the Logistics Review and Technical Assistance Office, Defense Ammunition Center.

Effective 6 February 2003

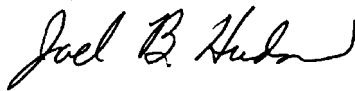
Logistics

Worldwide Ammunition Review and Technical Assistance Program

By Order of the Secretary of the Army:

ERIC K. SHINSEKI
General, United States Army
Chief of Staff

Official:



JOEL B. HUDSON
Administrative Assistant to the
Secretary of the Army

History. This publication is a partial revision. The portions affected by this partial revision are listed in the summary of change.

Summary. This regulation provides policy and responsibilities for accomplishment of the worldwide on-site reviews of ammunition facilities and operations. It also provides commanders of organizations having ammunition missions a

source of technical assistance in all facets of ammunition logistics.

Applicability. This regulation applies to the Active Army, the U.S. Army Reserve, and Army National Guard agencies, commands, installations, units, and activities having a mission, which includes receipt, storage, shipment, surveillance, maintenance, demilitarization/disposal, testing, evaluation, transportation, issue, use or management of Class V materiel and related equipment, excluding surety materiel (toxic, chemical, and nuclear material). This publication applies during partial and full mobilization.

Proponent and exception authority.

The proponent of this regulation is the Deputy Chief of Staff, G-4 (DCS, G-4). The DCS, G-4 has the authority to approve exceptions to this regulation that are consistent with controlling law and regulation. The DCS, G-4 may delegate this approval authority, in writing, to a division chief within the proponent agency who holds the grade of colonel or the civilian equivalent.

Army management control process.

This regulation contains management control provisions in accordance with AR 11-2 but does not identify key management controls that must be evaluated.

Supplementation. Supplementation of this regulation and establishment of command and local forms are prohibited without prior approval from HQDA (DALO-SMA), Washington, DC 20310-0500.

Suggested Improvements. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) directly to HQDA (DALO-SMA), Washington, DC 20310-0500.

Distribution. This publication is available in electronic media only and is intended for command levels B, C, D, and E for the Active Army, the Army National Guard of the United States, and the U.S. Army Reserve.

Contents (Listed by paragraph and page number)

Chapter 1

Introduction, page 1

Purpose • 1-1, page 1

References • 1-2, page 1

Explanation of abbreviations and terms • 1-3, page 1

Objective • 1-4, page 1

Chapter 2

Responsibilities, page 1

Deputy Chief of Staff, G-4 • 2-1, page 1

Commanding General, U.S. Army Operations Support Command • 2-2, page 1

Director, the U.S. Army Defense Ammunition Center • 2-3, page 1

Commanders, major Army commands • 2-4, page 2

Reviewed commands, activities, and installations • 2-5, page 2

*This regulation supersedes AR 700-13, 1 February 2001.

Contents—Continued

Chapter 3

Reviews, Reports, and Technical Assistance, *page 2*

Logistics reviews • 3–1, *page 2*

Reports • 3–2, *page 3*

Technical assistance • 3–3, *page 3*

Annual digest and in-process reviews (IPRs) • 3–4, *page 3*

Appendix A. References, *page 4*

Glossary

Index

Chapter 1

Introduction

1-1. Purpose

- a.* This regulation prescribes authority, objectives, responsibilities, policies, and procedures for conducting worldwide ammunition logistics reviews and requesting technical assistance in all matters of ammunition logistics.
- b.* For purposes of this regulation, ammunition includes all bulk propellants, explosives, pyrotechnics, and munitions/missiles involving Class V materiel and related items, excluding surety materiel.

1-2. References

Required and related publications and prescribed and referenced forms are listed in appendix A.

1-3. Explanation of abbreviations and terms

Abbreviations and special terms used in this regulation are explained in the glossary.

1-4. Objective

The primary objective of the Worldwide Ammunition Review and Technical Assistance Program is to improve the overall ammunition logistics system by—

- a.* Providing independent assessments of ammunition accountability, issue, receipt, transportation, storage, safety, security, surveillance, maintenance, testing, demilitarization, automated identification technology (AIT), and management to evaluate the operational effectiveness of commands, activities, and installations.
- b.* Identifying local and systemic problem areas and providing recommendations for corrective actions.
- c.* Advising major Army commands, commanders, and installation personnel on new or evolving developments to include AIT implementation in matters affecting the ability to accomplish missions in an accountable, secure, safe, and environmentally responsible manner.
- d.* Providing commanders a source for technical assistance.

Chapter 2

Responsibilities

2-1. Deputy Chief of Staff, G-4

The Deputy Chief of Staff, G-4 (DCS, G-4) will—

- a.* Direct worldwide ammunition reviews, studies, assessments, and other logistics support actions at commands, activities, and installations.
- b.* Establish and announce the Worldwide Ammunition Review and Technical Assistance Program schedule prior to the beginning of each fiscal year. Schedule will be provided to the major command of each installation to be reviewed during the fiscal year. Changes to the announced schedule can only be made by HQDA (DALO-SMA).
- c.* Receive requests for technical assistance and direct accomplishment in accordance with paragraph 3-3 of this regulation.
- d.* Monitor progress and accomplishment of the Worldwide Ammunition Review and Technical Assistance Program.
- e.* Coordinate review report recommendations and correction of systemic problem areas to include highlighting the implementation and sustainment of AIT throughout the entire ammunition logistics system with Headquarters, Department of the Army (HQDA) elements and other major Army command (MACOM) headquarters.

2-2. Commanding General, U.S. Army Operations Support Command

The Commanding General, U.S. Army Operations Support Command (CG, OSC), by delegation from HQDA through U.S. Army Materiel Command (AMC), will support this program by providing resources for accomplishment by the Defense Ammunition Center (DAC).

2-3. Director, the U.S. Army Defense Ammunition Center

The Director, U.S. Army Defense Ammunition Center (DAC)—

- a.* Is tasked to accomplish the Worldwide Ammunition Review and Technical Assistance Program by—
 - (1) Conducting on-site reviews, studies, assessments, and other logistics support actions directed by HQDA (DALO-SMA).
 - (2) Providing technical assistance to commands, activities, and installations.
 - (3) Providing review and assistance in development of plans for construction or modification of ammunition facilities for handling, storing, maintaining, demilitarizing/disposing, or testing of ammunition and explosives.

- (4) Initiating systemic improvements relative to all ammunition logistics functional areas to include AIT implementation throughout the entire ammunition logistics system.
- (5) Identifying requirements for standard design of ammunition facilities, developing design requirements, and coordinating with installations, commands, and design activities.
- (6) Providing an annual program in-process review (IPR) to HQDA (DALO-SMA) and periodic IPRs as requested to applicable MACOMs.
- b.* Is responsible for internal management controls in conformance with Government Accounting Office standards.

2-4. Commanders, major Army commands

Upon receipt of the annual DCS, G-4 Worldwide Ammunition Review and Technical Assistance Schedule message, MACOMs (AMC, U.S. Army Forces Command (FORSCOM), U.S. Army Training and Doctrine Command (TRADOC), National Guard Bureau (NGB), Military District of Washington (MDW), Army Test and Evaluation Command (ATEC), Military Traffic Management Command (MTMC), and OCONUS commands) will notify installations under their command that are scheduled for review.

2-5. Reviewed commands, activities, and installations

Reviewed commands, activities, and installations will—

- a.* Provide required support, information and access to review teams in support of the Worldwide Ammunition Review and Technical Assistance Program. A local point of contact (POC) will be designated to facilitate review team support and access to ammunition-related sites.
- b.* Take immediate and responsive action to implement corrective recommendations required for regulatory compliance.

Chapter 3 Reviews, Reports, and Technical Assistance

3-1. Logistics reviews

- a.* Reviews of commands, activities, and installations will normally be conducted at intervals not to exceed four years. Follow-up visits to evaluate effectiveness of corrective actions taken on specific review findings may be directed by HQDA (DALO-SMA). Exceptions to the established interval (shorter or longer) may be directed by HQDA (DALO-SMA) when circumstances warrant.
- b.* Major Army commands can request reviews at installations prior to expiration of the four-year cycle. These requests can be based on mission changes, results of the previous DAC review, or results of inspections and assessments performed by other agencies (for example, GAO, AAA, IG, or DDESB).
- c.* The Logistics Review and Technical Assistance Office (LRTAO), DAC, will initiate direct coordination with commands, activities, and installations scheduled for review.
- d.* An in-brief will be scheduled for the first day of the review to acquaint the team with the ammunition mission and to explain team procedures and objectives. Personnel representing the ammunition mission (for example, supply, maintenance, transportation, surveillance, safety, security, range operations, and facilities) should attend the in-brief.
- e.* Reviews will include, but are not limited to the following:
 - (1) Compliance with directives.
 - (2) Adequacy of directives and guidance from higher headquarters.
 - (3) Methods and procedures for accountability/inventory, receipt, storage, issue, surveillance, inspection, testing, maintenance, demilitarization/disposal, transportation, materiel management, and reporting.
 - (4) Explosives safety and physical security. (This does not abrogate the requirement for Safety Program and Physical Security Program evaluations.)
 - (5) Plans for construction or modification of ammunition facilities to include the implementation and sustainment of AIT hardware.
 - (6) Special items of directed interest identified by HQDA (DALO-SMA) or MACOMs. MACOMs may request reviews of special items of interest by notifying DALO-SMA.
- f.* Documentation in support of the above review areas will be provided by the reviewed organization as requested by the review team. Required documentation, as well as other support required, will be identified in the initial coordinating message.
- g.* Review methodology will include examination of records, procedures, and plans relating to ammunition operations; observation of operations in progress and visually examining facilities and materiel in storage; and interviews with operating personnel and personnel from organizations supporting or receiving support from the ammunition organization.
- h.* The team will apprise appropriate personnel of progress of the review. Observations will be discussed with

installation personnel in their area of responsibility during the review. Significant or hazardous observations will be promptly brought to the attention of command personnel by the review team, and/or to the MACOM and HQDA (DALO-SMA) if judged appropriate.

i. The review team will request scheduling of an outbriefing to discuss results of the review. Installation personnel present at the outbrief is at the discretion of the reviewed installation.

3-2. Reports

a. Within 60 days of completion of the review, a formal report of observations and recommendations will be submitted to the reviewed command, activity, or installation through the MACOM. The cover letter will be signed by the Chief, Munitions Division, Office of the Deputy Chief of Staff, G-4 (ODCS, G-4), HQDA (DALO-SMA).

b. Within 60 days of the formal report publication, a response stating actions taken or planned to correct and prevent recurrence of cited discrepancies, will be prepared by the reviewed command, activity, or installation for submission through command channels to Director, U.S. Army Defense Ammunition Center, ATTN: SIOAC-AV, McAlester, OK, 74501-9053, with an information copy to HQDA (DALO-SMA).

c. When resolutions are required by other than the reviewed command, activity, or installation, recommendations will be forwarded by DAC to the responsible organization. Responses to these recommendations will be submitted to DAC within 60 days.

d. A final report will be prepared by DAC indicating original recommendations, responses to recommendations, and DAC disposition of the observations and responses. The final report will be submitted to HQDA (DALO-SMA) with an information copy to the reviewed installations MACOM. The final report will indicate any unacceptable responses, or non-responses, that may warrant follow-on action by DALO-SMA.

e. Reports under the purview of this regulation are exempt according to AR 335-15, paragraph 5-2g.

f. Use of electronic communication for reporting is preferred; however, final reports will also be available in hard copy.

g. Any findings or deficiencies critically impacting Safety, Readiness, Security, Cost Savings or any other Life Cycle functional discipline will be treated by separate timely correspondence in lieu of waiting for normal report publication.

3-3. Technical assistance

a. Technical assistance will be provided to commands, activities, and installations upon request. To the extent possible, technical assistance will be funded by the requesting agency.

b. Commands, activities, and installations can request technical assistance in the areas identified in paragraph 3-1e, or any area unique to their ammunition mission.

c. Requests for on-site technical assistance will be forwarded through, or initiated by, MACOMs and addressed to HQDA, ATTN: DALO-SMA, Washington, DC 20310-0500, and will include the following information:

(1) Location involved.

(2) Description of specific problem or operation for which assistance is requested.

(3) An indication of funding availability to support the request for assistance.

(4) POC and telephone number.

d. HQDA (DALO-SMA) will review and forward appropriate requests to DAC.

e. The DAC will prioritize requests and assign personnel with proper expertise.

f. Information resulting from technical assistance will be provided only to the commander requesting assistance with information copy furnished to HQDA (DALO-SMA). Further distribution will be made only with the consent of the commander requesting assistance.

g. Requests for technical assistance/information not requiring major expenditures or on-site assistance may be submitted through the command chain directly to Director, Defense Ammunition Center, ATTN: SIOAC-AV, 1 C Tree Road, McAlester, OK, 74501-9053, or telephone DSN 956-8048, commercial (918) 420-8048.

3-4. Annual digest and in-process reviews (IPRs)

a. The LRTAO will analyze reports of all reviews conducted within a fiscal year and will prepare a digest of significant observations and trends. Digest will not relate observations to specific installations or commands, since it is intended to serve as a source of systemic problem identification and resolution for all locations and commands. The digest will be provided to all commands, activities, and installations as an aid to identifying potential problem areas.

b. The LRTAO will present an annual IPR to the program proponent and periodic IPRs to MACOMs. The IPRs will include an assessment of ammunition logistics reviews conducted during the two most recent fiscal years to determine if significant trends are evident. Recommendations and/or corrective action plans will be included in the IPRs to the extent possible when reporting unfavorable trends.

Appendix A

References

Section I

Required Publications

This section contains no entries.

Section II

Related Publications

A related publication is merely a source of additional information. The user does not have to read it to understand this publication.

AR 11–2

Management Control

AR 335–15

Management Information Control System

AR 740–1

Storage and Supply Activity Operations

Section III

Prescribed Forms

This section contains no entries.

Section IV

Referenced Forms

This section contains no entries.

Glossary

Section I Abbreviations

AAA

Army Audit Agency

AIT

automatic identification technology

AMC

U.S. Army Materiel Command

CG

commanding general

DAC

U.S. Army Defense Ammunition Center

DCS, G-4

Deputy Chief of Staff, G-4

FORSCOM

U.S. Army Forces Command

GAO

General Accounting Office

HQDA

Headquarters, Department of the Army

IG

inspector general

IOC

U.S. Army Industrial Operations Command

IPR

in-process review

LRTAO

Logistics Review and Technical Assistance Office

MACOM

major Army command

NGB

National Guard Bureau

OCONUS

outside Continental United States

ODCS, G-4

Office of the Deputy Chief of Staff, G-4

POC

point of contact

TRADOC

U.S. Army Training and Doctrine Command

USARC

U.S. Army Reserve Command

Section II**Terms**

This section contains no entries.

Section III**Special Abbreviations and Terms**

This publication uses the following abbreviations, brevity codes, and acronyms not contained in AR 310-50:

DDESB

Department of Defense Explosive Safety Board

Index

This index is organized alphabetically by topic and subtopic within a topic. Topics and subtopics are identified by paragraph number.

Technical Assistance

- Funding of, 3-3a
- Reports of, 3-3f
- Requests for, 3-3b, 3-3g

Worldwide reviews

- Accomplishment of, 2-3
- Annual digest of, 3-4
- Functional areas for, 3-1e
- In-process reviews, conducting, 3-4
- Intervals for, 3-1a
- Methodology for, 3-1g
- Objective, 1-4
- Reports, 3-2
- Scheduling of, 2-1b

UNCLASSIFIED

PIN 017695-000

USAPD

ELECTRONIC PUBLISHING SYSTEM
OneCol FORMATTER WIN32 Version 193

PIN: 017695-000

DATE: 01- 9-03

TIME: 13:13:46

PAGES SET: 11

DATA FILE: C:\wincomp\r700-13.fil

DOCUMENT: AR 700-13

SECURITY: UNCLASSIFIED

DOC STATUS: REVISION